

# ST. HUGO OF THE HILLS PARISH



## FAMILY FAITH FORMATION HANDBOOK

**GRADES K - 8  
2018-2019**

**Religious Education Office  
2215 Opdyke Road  
Bloomfield Hills, MI 48304  
248-642-6062**

**Mrs. Barbara Yugovich, M.A.  
DRE/PCL/Master Catechist  
248-283-2191  
[barbara.yugovich@sthugo.org](mailto:barbara.yugovich@sthugo.org)**

**Mrs. LuAnne Mellis  
R.E. Administrative Assistant**

**St. Hugo of the Hills Parish Website  
[www.sthugo.org](http://www.sthugo.org)**

# St. Hugo of the Hills Parish



August 8, 2018

Dear Families and Catechists,

**It is my pleasure to welcome you to St. Hugo of the Hills Faith Formation Program!**

**Now is the time to register online at [www.sthugo.org](http://www.sthugo.org) for all of our Faith Formation Programs. Tuition and Sacrament year fees are made through Online Giving for your convenience. Please know there will be no new registrations taken on the first night of classes or on Catechetical Sunday, so please register online no later than September 16th, 2018. For your convenience, the Religious Education Staff will be available in the Gathering Space after the Sunday Masses on September 16<sup>th</sup> to assist you and answer any questions you may have. A family in need of financial assistance for Religious Education tuition may request this paperwork from the Parish Office.**

**Sunday, September 16, 2018, will mark the 47<sup>th</sup> Catechetical Sunday, designated by The United States Conference of Catholic Bishops, as a day to acknowledge the importance of the church's teaching ministry and to honor those who serve the Christian community as catechists. This year's theme is: "Enlisting Witnesses for Jesus Christ." On Catechetical Sunday we commission our parish families and catechists.**

**New families to the St. Hugo of the Hills Religious Education Program are invited to meet in the school library on Monday, October 1, 2018, at 5:00pm-6:00pm. This is your opportunity to learn about the curriculum, sacrament preparation, and Archdiocesan and Parish policies/procedures found in the Family Faith Formation Handbook.**

**St. Hugo's offers Sunday Liturgy of the Word for Children (LWC), for ages 4-7; parents who register for LWC, are invited to help facilitate. A meeting will take place for volunteer facilitators in September. This year, St. Hugo's offers a Sunday Catechesis of the Good Shepherd Program for Grades K, 1 and 2 (limited group size).**

**On Monday, Oct. 8<sup>th</sup> (Tentative), there will be an opening RE Family Mass at 5:00pm in the Church. Parents, children, and catechists are invited to attend.**

**RE Classes will begin promptly on Monday, October 15, from 5:00pm-6:15pm, in the St. Hugo School building. Text books and book bags will be given to the children on that day.**

**Over the summer months, if you have any questions, please contact me by phone at 248-283-2191 or by email at: [barbara.yugovich@sthugo.org](mailto:barbara.yugovich@sthugo.org).**

**Summer Blessings!**

**Mrs. Barbara Yugovich, M.A., Director of Religious Education**

# TABLE OF CONTENTS

<b>Religious Education Office General Information .....</b>	<b>Page 1</b>
<b>Catechist Roster .....</b>	<b>Page 2</b>
<b>Vision &amp; Mission.....</b>	<b>Pages 3-4</b>
<b>Program Information &amp; Curriculum.....</b>	<b>Pages 5-7</b>
Goals/Catechetical Textbook/Engaging in Faith with Your Child .....	Page 5
Liturgy of the Word for Children (LWC)/Catechesis of the Good Shepherd (CGS).....	Pages 5-6
Catechist Formation .....	Page 6
Traditional Catholic Prayers .....	Page 6
Circle of Grace .....	Page 6
Progress Reports .....	Page 7
Sunday Mass, Pflaum Gospel Weeklies and Sunday Missal .....	Page 7
<b>Sacrament Preparation Program.....</b>	<b>Pages 8-10</b>
Catechesis for the Sacrament of Penance and Reconciliation .....	Page 8
Catechesis for the Sacrament of Eucharist.....	Page 8
Catechesis for the Sacrament of Confirmation .....	Page 8
Sacrament Preparation for Older Children.....	Page 9
Archdiocese of Detroit Sacrament Policies .....	Page 9
St. Hugo Sacrament Policies .....	Page 10
<b>Policies/Procedures.....</b>	<b>Pages 11-18</b>
Attendance .....	Page 11
Classroom Conduct.....	Pages 11-12
Building Security .....	Page 13
Email/Phone Communications .....	Page 13
Emergencies .....	Pages 13-14
Student Drop-Off/Pick-Up .....	Page 15
Safe Environments Policies .....	Page 16
Sports Teams Eligibility.....	Page 16
Tuition Information .....	Page 17
Map of Traffic Pattern .....	Page 18
<b>Calendars .....</b>	<b>Pages 19-26</b>
Grade-Level Calendars .....	Pages 19-22
Sacrament Calendar .....	Page 23
Liturgy of the Word for Children (LWC) Calendar .....	Page 25
Catechesis of the Good Shepherd (CGS) Calendar .....	Page 26
<b>Required Traditional Prayers .....</b>	<b>Pages 27-30</b>
Prayers.....	Pages 27-28
Completion Slips.....	Pages 29-30

# RELIGIOUS EDUCATION OFFICE GENERAL INFORMATION

## RELIGIOUS EDUCATION STAFF

Mrs. Barbara Yugovich, M.A.....PCL/RE Program Director

Mrs. LuAnne Mellis.....RE Administrative Assistant

## RELIGIOUS EDUCATION OFFICE PHONE NUMBERS

Mrs. Barbara Yugovich, M.A.....248-283-2191

Mrs. LuAnne Mellis, Administrative Assistant.....248-642-6062

## OFFICE HOURS

Monday .....10:30 am – 6:30 pm

Tuesday ..... 8:30 am – 4:30 pm

Wednesday ..... 8:30am – 4:30pm

## CLASS TIMES

Monday Afternoon.....Grades K – 8.....5:00 pm – 6:15 pm

Sunday Morning.....CGS Grade 2.....10:00 am – 11:00 am

Sunday Morning.....CGS Kindergarten.....11:15am-11:45am

Sunday Afternoon.....CGS Grade 1.....12:00 pm – 1:00 pm

## CLASS LOCATION

Mondays: School Building

Always enter/depart through the double doors that face the upper-level Church parking lot.

Sundays: Church Building

Enter Christian’s Room, across the hall from the Parish Office.

PARISH WEBSITE [WWW.STHUGO.ORG/RELIGIOUSEDUCATION](http://WWW.STHUGO.ORG/RELIGIOUSEDUCATION)

## CATECHIST ROSTER (TENTATIVE) 2018-2019

Grade	Catechist Name	Room
K	Marijana Long	K-1
K	Barbara Yugovich, Sunday 11:15 am - CGS	Christian's Rm
1	Doris Hanna	A-4
1	Anthony Atrasz	A-5
1	Barbara Yugovich, Sunday 12:00 noon - CGS	Christian's Rm
2	Linda Farinola	A-2
2	Carla Preston	A-3
2	Barbara Yugovich, Sunday 10:00 am - CGS	Christian's Rm
3	John Ko	B-1
3	Teresa Spillane	B-2
4	Kimberly DeSalle	B-3
4	Lucia Aguilar	C-1
5	Linda Niemerg Clinton	C-2
5	Rana Hajjar	C-3
6	Laurent Crosnier	C-4
7	Wendy Paton	D-4
7	Richard Spiegel	D-5
8	Madelyn Teaslee	D-7
8	Daniel Paton	D-8
8	Michael Miller	D-9

**Substitute Catechists:** Linda Niemerg Clinton, Aleyda Jabbori, Christina Malloy, Susan Stevens

**Parking Lot Monitor:** Carl Winowiecki

**Hall Monitor:** Carl Winowiecki

CATECHIST MEETING DATES: A TIMESHEET WILL BE ON THE RE OFFICE DESK ONE WEEK PRIOR TO SIGN UP; YOU CAN MEET AS A GRADE-LEVEL TEAM IF YOU CHOOSE.

NOVEMBER 12-14, 2018 / JANUARY 14-16, 2019 / MARCH 25-27/END OF YEAR DINNER: MAY 20, 2019, 6:30PM

# VISION AND MISSION

## PARISH MISSION STATEMENT

The Catholic Community of St. Hugo of the Hills Parish will continue to evangelize and proclaim the Good News that Jesus Christ is Lord. We go forth as a sacramental parish in faith, hope and love to serve the family of God and to grow in our faith.

## THE NEW EVANGELIZATION AND THE RENEWAL OF FAITH FORMATION PROGRAMS

### VISION

“Go, therefore, and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit, teaching them to observe all that I have commanded you.” (Mt. 28:19-20)

### MISSION

#### **1. Evangelization is the essential mission of the Church (EN 14).**

- We must be intentional about our goal – that is, preaching the Gospel with the specific aim of fostering conversion and making Disciples of Christ (1 Cor 9:16, Rom 10:14).
- Being a disciple means interior acceptance of the message, but also a change in how we live.
- The goal of evangelization and catechesis is not simply a transmission of information, but of a person – Jesus Christ! We are called to participate in the mission of the Church and ensure the missionary aspect of bringing other people to Christ and making disciples.
  - “Every Christian is challenged, here and now, to be actively engaged in evangelization; indeed, anyone who has truly experienced God’s saving love does not need much time or lengthy training to go out and proclaim that love. Every Christian is a missionary to the extent that he or she has encountered the love of God in Christ Jesus; we no longer say that we are “disciples” and “missionaries”, but rather that we are always “missionary disciples” (EG 120).

#### **2. Catechesis is the Church’s “sacred duty and inalienable right” (CT 14). As such, faith formation programs must:**

- Be intentional about pre-evangelization and evangelization.
  - “This means that ‘catechesis’ must often concern itself not only with nourishing and teaching the faith, but also with arousing it unceasingly with the help of grace, with opening the heart, with converting, and with preparing total adherence to Jesus Christ on the part of those who are still on the threshold of faith. This concern will in part decide the tone, the language and the method of catechesis” (CT 19).

### MISSION (CONTINUED)

- Guard the integrity of the content of the sacred deposit of faith.
  - “The person who becomes a disciple of Christ has the right to receive ‘the word of faith’ not in diminished form but whole and entire, in all its rigor and vigor” (CT 30).
- Employ suitable pedagogical (learning) methods.
  - “The content of catechesis has a natural hierarchy of truths. In order for the power of the Gospel to have its effect, “the communication of the riches of the content of catechesis should be organized in one way rather than another” (CT31).
- Prepare the disciple to participate in the missionary activity of the Church.
  - “Catechesis is likewise open to missionary dynamism. If catechesis is done well, Christians will be eager to bear witness to their faith, to hand it on to their children, to make it known to others, and to serve the human community in every way” (CT24).

Parents and Catechists, as we embark on our mission of preaching the Good News of the Gospel to our children we remember the word of Christ: “Behold, I am with you always, until the end of the age” (Matt 28:20). All Parents and Catechists involved in Religious Education may choose to join the Catechetical Committee as one way to assist in the development of the vision of our educational programs at the Parish level. Please contact our office if this opportunity interests you.

Therefore, as servants to the Message of Christ, let our hearts and minds be open to the guidance of the Holy Spirit so that we go forth with renewed zeal in the hope that all may be able to “confess that Jesus Christ is Lord, to the glory of God” (Phil 2:11). God is leading, we are following.

### Abbreviations

CT	On Catechesis in Our Time (Catechesis Tradendae)
CIC	Code of Canon Law
EG	The Joy of the Gospel (Evangelii Gaudium)
EN	On Evangelization in the Modern World (Evangelii Nuntiandi)
PCL	Parish Catechetical Leader
USCCB	United States Conference of Catholic Bishops

## PROGRAM INFORMATION & CURRICULUM

### GOALS

- To participate with our children in the Sunday Eucharist.
- To form our children into disciples who act with the mind and heart of Christ.
- To guide our children into hearing and living God's Word in scripture and the lived tradition of the community.
- To support the entire parish community (families and catechists included) as the baptized members of the Church who hand on the faith through faith sharing and witness in daily life.
- To understand that each year builds upon the next, so annual attendance is required.

### CATECHETICAL TEXTBOOK

The catechists facilitate the children's growth in faith through weekly lessons from the We Believe-Catholic Identity Series, published by Sadlier. This textbook is in compliance with the Archdiocese of Detroit's time allotment requirements (190.1) and is found on the USCCB Conformity Listing of Catechetical Texts and Series (190.2). This program provides Prayer, Scripture, Church doctrine, lives of the Saints, discipleship, Church Seasons, and celebrations of our faith. There are family activities provided to engage parent and child to reinforce concepts studied in each week's catechetical session.

Students and parents are encouraged to visit this website often: [www.sadlierreligion.com/webelieve](http://www.sadlierreligion.com/webelieve). It offers something for everyone in the family, and is a great way to see what your child is learning in class.

### ENGAGING IN FAITH WITH YOUR CHILD-WEEKLY CHAPTER WORK

In order to offer parents the ability to engage with their child in the weekly lessons, the textbooks will go home each week (in a book bag we provide), and any parent notes will be placed in the student book bag. Assume there is work to finish and review weekly.

Please review the chapter for each week with your child and complete any unfinished work with your son/daughter. The purpose is two-fold: first, it reinforces for your child the lesson recently discussed; and second, it helps you to engage in faith conversations with your child. Also, older siblings and grandparents can participate in the weekly chapter work.

### LITURGY OF THE WORD FOR CHILDREN (LWC)

The Liturgy of the Word for Children is an opportunity for children - ages of four through seven- to hear God's Word in a way that young children can understand. **LWC is available on Sunday mornings at the 10:00 am Masses beginning September 30, 2018, and ending April 14, 2019.** Please see the parish web site for the complete schedule. Parent volunteers facilitate this program, so if you are interested in participating, please contact Mrs. Yugovich.



## PROGRAM INFORMATION & CURRICULUM (CONTINUED)

### CATECHESIS OF THE GOOD SHEPHERD LEVEL ONE PROGRAM FOR AGE 5 CHILDREN

Developed over 55 years ago by Sophia Cavaletti in Rome, the Catechesis of the Good Shepherd, Level One, is a Montessori-based catechetical program for the 3-6 year old child who is capable of receiving and enjoying the most essential elements of our faith, experienced through Jesus the Good Shepherd. **In its fourth year, this program will offer a special Sunday class for Kindergarten-age children (11:15 am), First Grade children (12:00 Noon), and Second Grade children (10:00 am).** Mrs. Yugovich, who is a nationally certified catechist in the Catechesis of the Good Shepherd Program, will be the teacher for these sessions. The first day of Sunday CGS is Sunday, September 30, 2018. Please see Family Faith Formation Handbook on the parish web site at [www.sthugo.org](http://www.sthugo.org).

### CATECHIST FORMATION

Catechists are required to participate in on-going catechist formation, working toward full certification in the Archdiocese of Detroit. St. Hugo of the Hills Parish provides each catechist with formation opportunities throughout the year as well as an annual retreat organized through the South Oakland Vicariate. The formation curriculum now offer *Echoes of Faith 3.0*, an online program for ongoing formation, for catechists. The Parish Catechetical Leader provides on-going assistance and resources to catechists for class preparation and for utilizing effective, age-appropriate catechetical techniques.

### TRADITIONAL CATHOLIC PRAYERS

Parents and Catechists can collaboratively help our children to learn some important traditional prayers and creeds throughout the catechetical year. Included in this handbook, you will find a listing of the traditional prayers that your children needs to learn at each grade level, taking into consideration the age and abilities of each child. Also included is a page of completion slips parents are invited to return to the catechist with each prayer their child has fully learned.

### CIRCLE OF GRACE

The Archdiocese of Detroit and St. Hugo of the Hills Parish require that the Religious Education Program provide the Circle of Grace Program, a personal safety education curriculum for Grades K-8. Each grade level has an age-appropriate lesson and vocabulary. Catechists are prepared to teach this lesson in advance. This year, the lesson will be taught on Monday, January 14, 2019. A parent letter and permission form will be sent home during the First Semester. If you choose to opt out of the session, there will be a place to indicate this on the form. If you have any questions, please contact Mrs. Barbara Yugovich, PCL, at 248-283-2191.

### PROGRESS REPORTS

Progress reports will be given to the parents at the mid-point of the program and at the end of the year to help assess the progress your children are experiencing in their religious education sessions. Please refer to the included Calendars for the timeframe of these reports.

### SUNDAY MASS, PFLAUM GOSPEL WEEKLIES AND SUNDAY MISSAL

Sunday Mass is vital for Catholic families in order to connect, celebrate and grow with one another in faith. Family attendance at Mass is an expectation at St. Hugo of the Hills Parish. In preparation of each Sunday, the catechists will share a handout called, ***Pflaum Gospel Weeklies***, to prepare the children for the Readings and the Gospel they will hear at the upcoming Sunday Mass. The catechists will use this resource with your children in Grades K-1 each week. You will find this resource in your child's book bag each week; it is a great way to reflect with your child individually and as a family around the Sunday dinner table. Grades 2-8 will use each week ***The Sunday Missal for Young Children***. We hope that you find the *Pflaum Gospel Weeklies* and the *Sunday Missal for Young Children* to be rich resources in breaking open God's Word with your children in preparation for your family's Sunday worship.

## SACRAMENT PREPARATION PROGRAM

### CATECHESIS FOR THE FIRST CELEBRATION AND RECEPTION OF THE SACRAMENT OF PENANCE AND RECONCILIATION

Children of catechetical age are to be properly prepared for and celebrate the Sacrament of Penance and Reconciliation. St. Hugo of the Hills Parish offers faith formation to parents who have children preparing for the celebration and reception of the Sacrament of Reconciliation (AOD 230-230.1). This formation is conducted through the Parent Orientation and Sacramental Preparation Meetings, which is why attendance is vital. The parents and children are provided with an approved textbook, Reconciliation, published by Sadlier.

### CATECHESIS FOR THE FIRST CELEBRATION AND RECEPTION OF THE SACRAMENT OF EUCHARIST

Baptized adults and children must receive the Sacrament of Reconciliation before receiving First Eucharist. Children who have reached the age of reason are to be properly catechized for the celebration and reception of First Eucharist. The goal of this preparation is to lead the children to an ever deepening understanding of the Church's teaching about the mystery of Christ's presence in the Eucharist. In this way, children are able to receive Jesus in the Eucharist with faith and devotion and actively participate in the Eucharistic celebration (AOD 240-240.3). St. Hugo of the Hills Parish offers faith formation to parents who have children preparing for the celebration and reception of Eucharist. This formation is conducted through the Parent Orientation and Sacramental Preparation Meetings, which is why attendance is vital. The parents and children are provided with an approved textbook, Eucharist, published by Sadlier.

### CATECHESIS FOR THE CELEBRATION AND RECEPTION OF THE SACRAMENT OF CONFIRMATION

After completing a program of catechetical preparation and with the approval of the Pastor, candidates may celebrate the Sacrament of Confirmation between the ages of 13 and 15 (eighth and ninth grades), except for those candidates of catechetical age who are preparing for full initiation into the Catholic Church (RCIA, 252, 259). This sacrament is celebrated annually at St. Hugo of the Hills Parish, according to the schedule and procedures established by the Archbishop's office. St. Hugo of the Hills Parish offers faith formation to parents who have children preparing for the celebration and reception of Confirmation. This formation is conducted through the Parent Orientation and Sacramental Preparation Meetings, which is why attendance is vital. The parents and children are provided with approved textbooks, Chosen, published by Ascension Press and Confirmation, by Sadlier. The program includes textbook, DVD, and a parent workbook. The Archdiocese allows one sponsor per Confirmation Candidate. Sponsors must be confirmed Catholics over the age of 16 years, who are in full communion with the Catholic Church and actively participate in their parish (CIC 893, 874).

### SACRAMENT PREPARATION FOR OLDER CHILDREN

Families with a child beyond second grade who needs to be prepared for the Sacraments of Reconciliation and Eucharist will need to contact the Parish Catechetical Leader for an appointment. Please provide your child's baptismal certificate if your child was baptized at a parish other than St. Hugo of the Hills Parish. For a child baptized in another Christian denomination, the RCIA for Children is appropriate. In this case, the PCL will coordinate this process with the Pastoral Associate.

### ARCHDIOCESE OF DETROIT SACRAMENT POLICIES

St. Hugo of the Hills Parish follows the Archdiocesan General Policies concerning the reception of the Sacraments of Confirmation, Reconciliation and Eucharist (March 2015, 210.1-210.10).

- St. Hugo of the Hills Parish provides sacramental preparation and appropriate catechesis for anyone receiving sacraments (NDC 35B).
- A child's placement in sacramental preparation depends on his/her age and baptismal status.
- Sacramental Preparation for all sacraments must begin with evangelization for those who have not experienced conversion to Christ, a full and sincere adherence to his person and a decision to walk in his footsteps (GDC 53).
- Appropriate sacramental preparation must be made available to children of the age of reason. The use of reason is presumed when a child has completed his/her seventh year of age (CIC 97.2).
- The pastor has the responsibility of ensuring that a child/adult is adequately prepared for reception of a sacrament even when the child has been prepared in another setting other than St. Hugo of the Hills Parish or at a Catholic School that is not the parish school (CIC 777, 851.2, 890, 914).
- Sacraments are to be administered in a parish church, per Archdiocesan practice. If a child is receiving a sacrament outside his/her own parish, then the pastor where the child will receive the sacrament must request a letter from the child's pastor verifying that the child has been properly prepared for reception of the sacrament, and the pastor has no objections to the child receiving the sacrament(s) outside the child's own parish.
- The Parish Catechetical Leader shall provide proper preparation for persons who have disabilities or collaborate with other parishes who offer special needs catechesis (NDC 35C).

### ST. HUGO SACRAMENT POLICIES

The policies of St. Hugo of the Hills Parish concerning the reception of the Sacraments of Confirmation, Eucharist and Reconciliation are as follows:

#### Policy 1:

From apostolic times, it has been the tradition of the Church to gather on Sunday for the celebration of the Eucharist. The observance of Sunday Eucharist is vitally necessary for the faith of the entire Christian community.

#### Policy 2:

After completing a program of catechetical preparation and with the approval of the Pastoral Associate (delegate of the Pastor), candidates baptized in infancy as Roman Catholics may celebrate the Sacrament of Confirmation in the eighth grade; and, the Sacraments of Eucharist and Reconciliation in the second grade.

#### Policy 3:

Formal instruction for the Sacrament of Reconciliation must be separate and distinct from the preparation for the first reception of Eucharist so that the integrity of each sacrament is maintained.

#### Policy 4:

The parent's right and responsibility to direct the religious formation of their children must be safeguarded and enhanced. For this reason, preparation for the Sacraments of Confirmation, Reconciliation and Eucharist shall involve the parents and provide guidance to them helping prepare their children.

#### Policy 5:

Children are to be properly catechized for the Sacrament of Reconciliation prior to First Eucharist. The Sacrament of Reconciliation is received prior to the celebration and reception of First Eucharist. Any variation of this norm occurs on an individual basis and after deliberate consultation between the Pastoral Associate (delegate of the Pastor) and the parent(s).

#### Policy 6:

In those cases in which a child, because of exceptional reasons under the guidance of his or her parents, chooses not to receive the Sacrament of Penance, he or she shall not be deprived of the right to receive his or her first communion. The child shall be encouraged to celebrate the Sacrament of Penance later so that he or she will not be deprived of it altogether.

### ATTENDANCE

#### **Absence**

Please phone (248-642-6062) or email the Religious Education Office as promptly as you are able of your child's absence. Please leave your full name and your child's name and grade and the reason for the excused absence. We request that absences be kept to no more than two per year in order for the child to effectively benefit from this year's religious education program.

#### **Released-Time for Religious Education**

Michigan State Law provides up to 120 minutes per week of released-time for religious instruction. It is the responsibility of parents to inform your child's coach or athletic director about his/her schedule for religious education attendance. Protection from religious discrimination is our right as citizens. Upon the request of a parent, the Parish Catechetical Leader (PCL) will provide you with a letter verifying your child's attendance at religious education. In keeping with the recommendations of the Archdiocese of Detroit, St. Hugo of the Hills Religious Education Program requests that attending thirty hours of annual faith formation be a strong priority for every family in our program.

#### **Arrival/Late Arrival**

Classes begin promptly at 5:00pm. The Hall Monitor will open the classroom doors for your children at 4:55pm. Please notify us no later than 3:00pm by phone or email if you will be arriving more than 10 minutes late. When arriving late, please first report with your child to the Religious Education Office before going to the classroom. This is a required procedure.

#### **Early Dismissal**

You are also required to notify the Religious Education Office when your child is in need of early dismissal. Please sign your child out from the Religious Education Office for early dismissals.

#### **Vacations**

St. Hugo of the Hills Parish Religious Education Program builds their calendar around holidays and school district breaks in order to accommodate family vacations. Please discuss directly with the PCL if your family has a special situation.

### CLASSROOM CONDUCT

Students are expected to be respectful to the catechist and all adults. Inappropriate behavior will not be tolerated and will be addressed immediately. After the first warning, the PCL will be notified. If necessary, a call to the child's parents will be made at that time.

#### **Cell Phones and Other Personal Electronic Devices**

Given that the religious education sessions are only 75 minutes, it is reasonable to request cell phones and personal electronic devices remain at home. Parents who need to get an important message through to their child immediately may call the Religious Education Office to relay the message.

### CLASSROOM CONDUCT (CONTINUED)

#### **Parent and Catechist Communication**

It is permissible for a catechist to send an email about a class assignment or project to her student's parents. The catechist shall use the parent email provided on the registration form and must forward a copy of the sent email to Mrs. Barbara Yugovich at [barbara.yugovich@sthugo.org](mailto:barbara.yugovich@sthugo.org).

#### **Damage to Classroom Materials and to Possessions of Other Students**

Any damage, or theft, of materials in the classroom or in the desks of the St. Hugo School students will result in parents/guardians being contacted. The student responsible for the damage or theft will be required to repair or replace the damaged or stolen object. Also, a note of apology to the school teacher, or to the individual school student affected by the incident will be required of the Religious Education student responsible for the problem. Gum is prohibited during classes.

#### **Dress Code**

Proper attire and hair styling in accord with well-accepted taste is the standard. No sport equipment may be stored in the classroom during class. Please mark all personal items with your child's name. Please be sure your child wears a coat if the weather warrants it. Occasionally, students will travel over to the Church and need to be warm and dry. Spirit Day costumes (face paint, etc.) may not be worn to religious education classes.

#### **Snacks/Food Allergies/Medications/Medical Release Form**

No snacks are permitted in the classrooms during the catechetical session. Please provide a snack for your child before they arrive for class. No birthday treats will be allowed in the classrooms due to the shortness of class time and allergy concerns. Parents are required to indicate your child's allergies/medications on the registration form and provide an epi-pen (if applicable) to keep in an emergency. You will need to complete a medical release form for the RE Office to keep on file for each of your children attending the RE Program. This form will be available to be filled out on the website and is expected to be filled out no later than October 1, 2018.

#### **Supplies and Books**

All books and supplies that the students need during the catechetical sessions will be provided. The students' books will be going home each week. A book bag will be given to each child. Be sure to write your child's name inside the book bag the first week. Materials in the bag need to be marked with the child's name. Bringing the books home each week will allow parents to have greater involvement in the weekly lessons with their child. Weekly Family Handouts and notes will also be placed in these book bags.

#### **Lost and Found**

Articles of clothing found after catechetical sessions will be kept in the Religious Education Office for one week. After that time, items will be placed in the general lost and found in the school cafeteria. If articles are marked, you will be notified by phone.

### BUILDING SECURITY

In keeping with the guidelines established by the Archdiocese of Detroit, the St. Hugo Religious Education Program has established policies to control foot traffic in the building during class sessions.\* Hence, parents and others are not permitted to walk through the building during class time. Also, all entrance and exit to and from the building is through one set of doors, those nearest the Fr. Esper Room. The Religious Education Program monitors the hallways during class time. The St. Hugo pastoral staff has approved these measures as reasonable means of maintaining a safe, secure environment for all Religious Education students during class sessions.

\*“Protecting God’s Children”, Office for Safe Environments, Archdiocese of Detroit, 2005.

### EMAIL/PHONE COMMUNICATIONS

We regularly use the internet to send communications to parents. Therefore, it is very important that we have your correct email information. Please be sure to call or email the RE Office with updates regarding your email address and phone number changes throughout the year.

#### **Website**

Parents may go to the St. Hugo website for all schedules, registration forms and information related to the RE Program. Online program registration is now being accepted and tuition and fees can also be paid electronically online through the online giving module. The Family Faith Formation Handbook is also available via the website. Refer to [www.st.hugo.org/education](http://www.st.hugo.org/education) to locate this material.

### EMERGENCIES

#### **Emergency Closings**

Winter weather conditions and building problems sometimes dictate the closing of the Religious Education sessions. Whenever it is announced via TV/radio that there is no school for the Bloomfield Hills Schools, there is automatically no school for both St. Hugo School and for the Religious Education Program. Closings will also be posted on the Parish website.

If an emergency occurs during Religious Education class time that requires cancellation of class, all students will be supervised until arrangements can be made for students to be safely picked up by a parent/guardian.

#### **Fire Safety**

One fire drill will be conducted annually in the Religious Education Program. Every catechist will be instructed on the location and use of fire alarms and the responsibility of ringing the alarms when necessity arises. Emergency exit routes are posted in each room. Exits shall be properly marked. All occupants, with no exceptions, leave the building whenever a fire alarm is sounded. The use of candles, Christmas tree lights, and open flames are prohibited in classrooms.



### EMERGENCIES (CONTINUED)

#### **Tornado Warning**

If a tornado warning is in effect locally, children will be taken to the safest place, an interior hallway on the lowest floor level of the building or the cafeteria. No students shall be released from the building to go home until the all clear signal is given.

#### **Tornado Watch**

If a tornado watch is in effect, the weather conditions shall be closely monitored so that, if severe weather develops, children can be taken to a safe place.

#### **Bomb Threats**

If a bomb threat is received while the program is in session, the Parish Catechetical Leader will notify the police department immediately. This is a police matter. The Parish Catechetical Leader will immediately notify the Pastor, Associate Pastor, or Pastoral Associate of this action.

#### **Shelter -in-Place Procedures**

In the event students and catechists need to take shelter in the school building for a period of time, the Parish Catechetical Leader is to follow the “Shelter –in-place procedures” provided by the City of Bloomfield Hills, MI.

#### **Medical/Medical Release Form**

In the event of a medical emergency involving a student, EMS will be immediately notified by the Religious Education staff. No medication or medical treatment will be administered by a staff person. Parents/guardians will also be immediately notified. The Archdiocese of Detroit requires a Medical Release Form to be completed for each child in the program. We will follow the directives on your medical form.

All parents of children with food allergies will be expected to complete an Action Care Plan in the event that food is served at a Retreat Event. This form is available in the Religious Education Office.

#### **Student Emergency Information:**

Each child is to have on file in the Religious Education Office current emergency information citing the parent(s) or legal guardian(s) telephone numbers both at work and at home, and a designated adult, including his/her telephone numbers, who can be contacted in the event of an emergency.

**The emergency information is included on the Registration Form and must be dated and signed by the parent(s) or legal guardian(s) before a child begins RE class.**

### STUDENT DROP-OFF / PICK-UP

**St. Hugo of the Hills Parish is liable for the welfare and safety of each child. Please review and observe the following:**

#### **Parking Lot Procedure/Traffic Flow**

All drop off and pick up of students occurs from the main church parking lot located between the school building and the main church. Entrance is from Opdyke Road (top entrance) and exit is onto Opdyke Road (lower entrances, from the chapel parking lot). The flow of traffic is counter clockwise. Please see the enclosed Parking Lot map for details. Your compliance with the established traffic flow procedures helps everyone to arrive and depart as smoothly as possible. We thank you in advance for your cooperation.

#### **Arrival and Departure for Religious Education Classes**

Parents and children in all grades are to use the Father Esper Room Corridor Doors (closest doors to the church parking lot) to enter and exit the building. When coming in to pick up, parents are asked to remain at the bottom of the steps by the Religious Education Office until the dismissal bell rings. All access doors throughout the building are locked with the exception of the Father Esper Room corridor doors. For safety, please do not use any other entrance for drop off or pick up of students.

Staff personnel are present in the parking lot at drop-off and pick-up to maintain an orderly, safe environment for your children. Parents, please help us by always physically holding onto younger children, by walking next to your child, and by not allowing your child to run ahead of you in the parking lot.

#### **PLEASE NOTE:**

##### **Grades K, 1 & 2**

Children in Grades K, 1 & 2 must be accompanied by a parent/guardian to and from the classroom for each session and signed out at dismissal. This should be done by a parent/guardian or approved adult as listed on the back side of the current year's registration form. Older siblings, under the age of 18 years, are not allowed to pick up children in these grades. If you plan to have your adult child who is 18 years or older picking up a younger sibling, their name and a copy of their driver's license needs to be on file in the Religious Education Office.

##### **Grades 3-8**

Parents/guardians are encouraged to come into the school building with their child at drop-off and pick-up, and are welcome to stay during class in the designated area.

##### **Late Pick-up**

Children who have not been picked up at dismissal will remain in the Religious Education Office until his/her parent/guardian arrives. Please plan your schedule accordingly to avoid causing undue stress for your child.

### SAFE ENVIRONMENTS POLICIES

The Archdiocese of Detroit and St. Hugo of the Hills Parish require Criminal Background Checks, Teen Background Certification, and attendance at ***Protecting God's Children for Adults or Called to Serve Workshops (for high school-age youth)***.

If you want to volunteer in the Religious Education Program please contact the Parish Office to fulfill these Safe Environment Policies.

### SPORTS TEAMS ELIGIBILITY

#### **Sports Teams Eligibility for Non-Parishioners/Sports Teams Eligibility and Religious Education Enrollment & Attendance**

1. St. Hugo will accept children of non-parishioners as students in our RE Program. This is meant as a courtesy to our neighboring parishes as well as a means of accommodating parents who have serious scheduling conflicts due to work, etc. with the time/day their home parish offers Religious Education classes.
2. Children from other parishes who attend RE class at St. Hugo are not eligible to play on St. Hugo School sports teams. This is reserved for children of St. Hugo parishioners.
3. Children of registered parishioners of St. Hugo who are enrolled in our RE Program before the Registration Deadline (Sept. 16, 2018 for the 2018-2019 year) are eligible to play on St. Hugo School sports teams.
4. Students participating on a St. Hugo School sports team must be registered in the RE Program and attend RE classes regularly. Failure to do so will result in suspension of that student from the sports team.
5. If a family registers in the parish after the RE Registration Deadline (Sept. 16, 2018) for the 2018-2019 year) and registers their child in Religious Education, that child will not be eligible to play for St. Hugo School teams until the following class year.

## TUITION INFORMATION

### FOR ST. HUGO OF THE HILLS CHURCH PARISHIONERS (GRADES K – 8)

One child	\$210.00
Two children	\$285.00
Three or more children	\$310.00

### FOR NON-PARISHIONER (GRADES K – 8)

One child	\$335.00
Two children	\$410.00
Three or more children	\$435.00

### LATE FEE

Applied to any returning RE student registering after the registration deadline (September 23, 2018).

### FEES FOR SACRAMENT PREPARATION

These fees are for those children preparing for First Reconciliation, First Eucharist, and Confirmation.

Grade 2 (per child)	\$120.00
Grade 8 (per child)	\$120.00

### LOST BOOK FEE

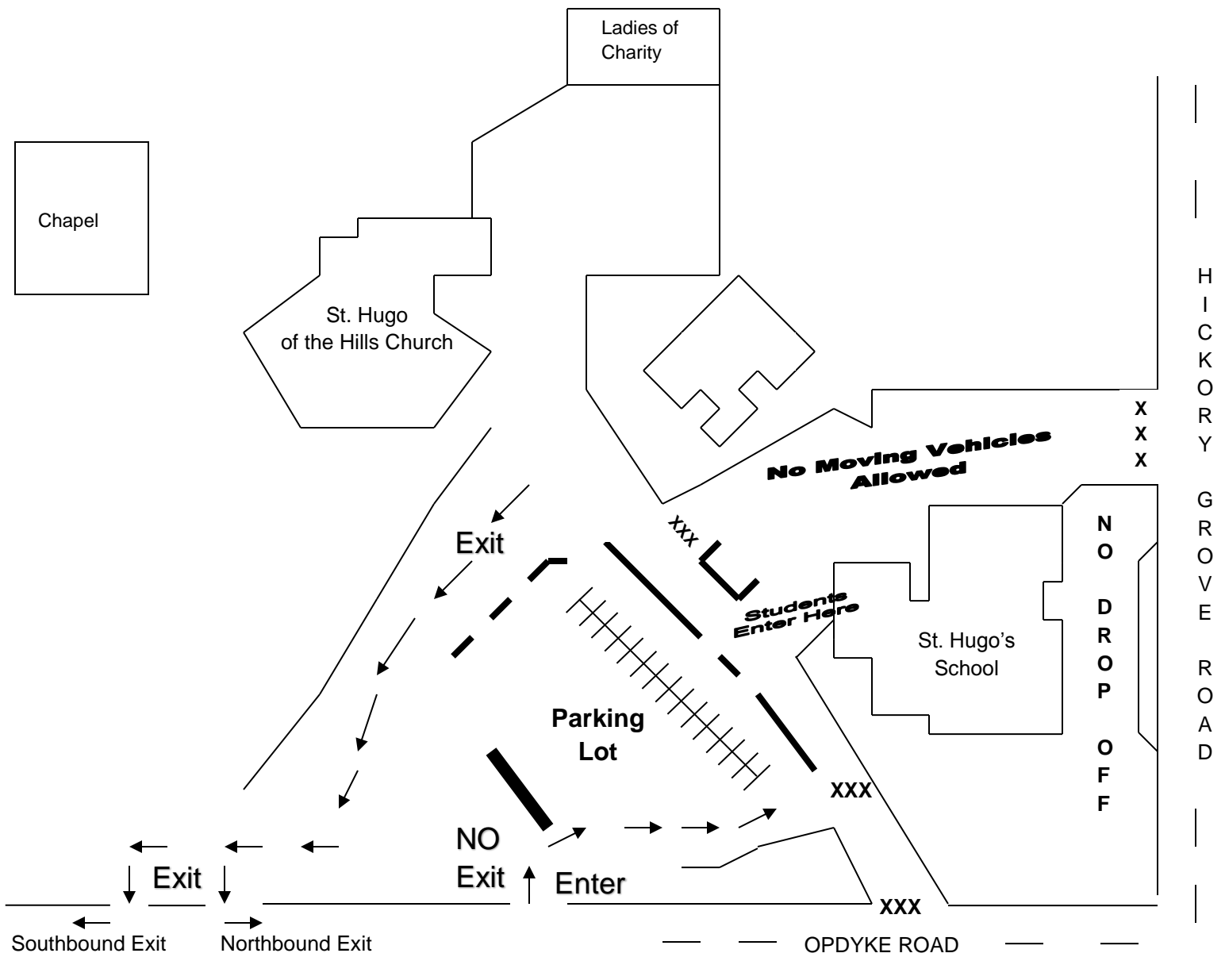
\$20.00

### SPECIAL FINANCIAL ARRANGEMENTS

#### **Tuition assistance is available for families:**

Please contact the Parish Catechetical Leader to discuss special circumstances, or to set up a payment plan to accommodate your situation.

# MAP OF TRAFFIC PATTERN



**ST. HUGO OF THE HILLS RELIGIOUS EDUCATION CALENDAR-2018-2019**  
**GRADES K, 1, 3, 4, 5, 6 – REVISED 8-28-18**

<u>Date - Mondays</u>	<u>Class</u>	<u>Description</u>
October 1	No Class	New Parent Orientation Meeting, 5pm School Library
October 8	1	RE Family Mass, 5pm - Church
October 15	2	Chapter 1
October 22	3	Chapter 2 <b>5:00pm - Fire Drill</b>
October 29	4	Chapter 3
November 5	5	Chapter 4
November 12	6	Chapter 5
November 19	7	Chapter 6
November 26	8	Chapter 7
December 3	9	Chapter 8 <b>Reconciliation Gr. 3-8 @ Church</b>
December 10	10	Chapter 9
December 17	11	Chapter 10
December 24/31	No Classes	Christmas Break/New Year's Break
January 7	12	Chapter 11
January 14	13	Chapter 12
January 21	No Class	MLK Day <i>Complete Ch. 13 at Home</i>
January 28	14	Chapter 14 <i>Progress Reports Go Home</i>
February 4	15	Chapter 15 <b>+Blessing of Throats</b>
February 11	16	Chapter 16
February 18	No Class	Winter Break
February 25	17	Chapter 17
March 4	18	Chapter 18
March 11	19	Chapter 19 <b>Reconciliation Gr. 2-8 @ Church and + Ashes in classroom</b>
March 18	20	Chapter 20
March 25	21	Chapter 21
April 1	No Class	Spring Break
April 8	22	Chapter 22
April 15	23	Chapter 23
April 22	No Class	Easter Break
April 29	24	Chapter 24
May 6	25	RE Family Mass, 5pm – Church <i>Ch. 25 complete at home</i>
May 13 (Last Class)	26	Chapter 26 <b>Progress Reports go home</b>

**ST. HUGO OF THE HILLS RELIGIOUS EDUCATION CALENDAR – 2018-2019**  
**GR. 2 FIRST RECONCILIATION & EUCHARIST PROGRAM – REVISED 8-28-18**

<u>Date - Mondays</u>	<u>Class</u>	<u>Description</u>
October 1	No Class	New Parent Orientation Meeting, 5pm - School Library
October 8	1	RE Family Mass, 5pm - Church
October 15	2	Chapter 1
October 18 (Thursday)	No Class	Gr 2 Reconciliation Child/Parent Mtg. #1, 7pm - Church
October 22	3	Chapter 2 <b>5:00pm - Fire Drill</b>
October 25 (Thursday)	No Class	Gr 2 Reconciliation Child/Parent Mtg. #1, 7pm - Church
October 29	4	Chapter 3 <i>(Home Purple Reconciliation BK, Chap. #1)</i>
November 5	5	Chapter 4 <i>(Home Purple Reconciliation BK, Chap. #2)</i>
November 12	6	Chapter 5 <i>(Home Purple Reconciliation BK, Chap. #3)</i>
November 19	7	Chapter 6 <i>(Home Purple Reconciliation BK, Chap. #4)</i>
November 26	8	Chapter 7 <i>(Home Purple Reconciliation BK, Chap. #5)</i>
December 3	9	Chapter 8 <i>(Home Purple Reconciliation BK, Chap. #6)</i>
December 10	10	Chapter 9 <b>(Gr. 2 Reconciliation Practice #1)</b>
December 17	11	Chapter 10
December 24/31	No Class	Christmas Break/New Year's Break
January 7	12	Chapter 11 <b>(Gr. 2 Reconciliation Practice #2)</b>
January 12 (Saturday)	No Class	<b>Celebration of First Reconciliation, 11am - Church</b>
January 14	13	Chapter 12
January 21	No Class	MLK Day, Chapter 12 at home
January 28	14	Chapter 13 at home <b>First Eucharist Plate Painting in class</b>
February 4 +Blessing of Throats	15	Chapter 14 <b>Progress Reports go home</b> <i>(Home Blue Eucharist BK, Chap. #1)</i>
February 11	16	Chapter 15 <i>(Home Blue Eucharist BK, Chap. #2)</i>
February 18	No Class	Winter Break
February 25	17	Chapter 16 <i>(Home Blue Eucharist BK, Chap. #3)</i>
February 28 (Thursday)	No Class	Gr. 2 Eucharist Child/Parent Mtg. #2, 7pm-Church
March 4	18	Chapter 17 <i>(Home Blue Eucharist BK, Chap. #4)</i>
March 7 (Thursday)	No Class	Gr. 2 Eucharist Child/Parent Meeting #2, 7pm - Church
March 11	19	Chapter 18 <b>Reconciliation Gr. 2-8 @ Church and Ashes in classrooms</b>
March 18	20	Chapter 19 <i>(Home Blue Eucharist BK, Chap. #5)</i>
March 25	21	Chapter 20 <i>(Home Blue Eucharist BK, Chap. #6)</i>
April 1	No Class	Spring Break (Complete Ch. 21 at home)
April 8	22	Chapter 22 <b>(Gr. 2 Eucharist Practice #1)</b>
April 15	23	Chapter 23
April 22	No Class	Easter Break (Complete Ch. 24 at home)
April 29	24	Chapter 25 <b>(Gr. 2 Eucharist Practice #2)</b>
May 4 (Saturday)	No Class	<b>Celebration of First Eucharist, 11am Saturday - Church</b>
May 5 (Sunday)	No Class	<b>Celebration of First Eucharist, 2pm Sunday - Church</b>
May 6	25	RE Family Mass, 5pm - Church
May 13 (Last Class)	26	Chapter 26 <b>Progress Reports go home</b>

# ST. HUGO OF THE HILLS RELIGIOUS EDUCATION CALENDAR

## GRADE 7-2018-2019

<u>Date - Mondays</u>	<u>Class</u>	<u>Description</u>
October 1	No Class	New Parent Orientation Meeting, 5pm - School Library
October 8	1	RE Family Mass, 5pm - Church
October 15	2	Chapter 1
October 22	3	Chapter 2 <b>5:00pm - Fire Drill</b>
October 29	4	Chapter 3
November 5	5	Chapter 4
November 12	6	Chapter 5
November 19	7	Chapter 6
November 26	8	Chapter 7
December 3	9	Chapter 8 <b>Reconciliation Gr. 3-8 @ Church</b>
December 10	10	Chapter 9
December 17	11	Chapter 10
December 24/31	No Class	Christmas Break/New Year's Break
January 7	12	Chapter 11
January 14	13	Chapter 12
January 21	No Class	MLK Day
January 28	14	Chapter 13 <b>Progress Reports go home</b>
February 4	15	Chapter 14 <b>+Blessing of Throats</b>
February 11	16	Chapter 15
February 18	No Class	Winter Break
February 25	<b>17</b>	Chapter 16
March 4	18	Chapter 17
March 11	19	Chapter 18 <b>Reconciliation Gr. 2-8 @ Church and Ashes in classrooms</b>
March 18	20	Chapter 19
March 25	21	Chapter 20
April 1	No Class	Spring Break
April 8	<b>22</b>	Chapter 21
April 15	23	Chapter 22
April 22	No Class	Easter Break
April 29	24	Chapter 23
May 6	25	RE Family Mass, 5pm - Church
May 13 (Last Class)	26	Chapter 24 <b>Progress Reports go home</b>



**ST. HUGO OF THE HILLS RELIGIOUS EDUCATION CALENDAR  
GRADE 8 CONFIRMATION PROGRAM – 2018-2019 – REVISED 8-28-18**

<u>Date - Mondays</u>	<u>Class</u>	<u>Description</u>
October 1	No Class	New Parent Orientation Meeting 5pm School Library
October 4 (Thursday)	Church	Gr. 8 Youth/Parents Confirmation Gifts Mtg #1-7pm
October 8	1	RE Family Mass, 5pm-Church
October 11 (Thursday)	Church	Gr. 8 Youth/Parents Confirmation Gifts Mtg.#1
October 15	2	Lesson 1 <i>(Home Red Conf. BK, Chap. #1)</i>
October 22	3	Lesson 2 <i>(Home Red Conf. BK, Chap. #2)</i>
October 27 (Saturday)	Parish Hall	Confirmation Retreat (1:00pm-4:45pm)-Parish Hall
October 28 (Sunday)	Parish Hall	Confirmation Retreat (1:00pm-4:45pm)-Parish Hall
October 29	4	Lesson 3 <i>(Home Red Conf. BK, Chap. #3)</i>
November 5	5	Lesson 4 <i>(Home Red Conf. BK, Chap. #4)</i>
November 12	6	Confirmation Banner Making in class
November 15 (Thursday)	Church	Confirmation Parent/Child Meeting #2/The Rite 7pm
November 19	7	Lesson 5 <i>(Home Red Conf. BK, Chap. #5)</i>
November 26	8	Lesson 6 <i>(Home Red Conf. BK, Chap. #6)</i>
November 29	Church	Confirmation Parent/Child Meeting #2/The Rite 7pm
December 3	9	Lesson 7 <b>Reconciliation Gr. 3-8 @ Church</b>
December 10	10	Lesson 8 <b>Progress Reports go home</b> <i>(Home Red Conf. BK, Chap. #7)</i>
December 17	11	Lesson 9 <i>(Home Red Conf. BK, Chap. #8)</i>
December 24/31	No Class	Christmas Break/New Year Break
January 7	12	Lesson 10
January 8-11, 13 (Tues-Fri)	By Appt	<b>Confirmation Interviews-Parish Office (Letter to Fr. Tony)</b>
January 14	13	Lesson 11 <i>(Gr. 8 Conf. Practice #1)</i>
January 21	No Class	MLK Day
January 28	14	Lesson 12 <i>(Gr. 8 Conf. Practice #2)</i>
February 2 (Saturday)	Church	<b>Celebration of Confirmation, 11am - Church</b>
February 4	15	The Early Church-Church History Series-Acts <b>+Blessing of Throats</b>
February 11	16	Ch. History
February 18	No Class	Winter Break
February 25	17	Ch. History-Reformation
March 4	18	Ch. History –Vatican 1
March 11	19	Ch. History-Vatican 2 <b>Reconciliation Gr. 2-8 @ Church</b>
March 18	20	Ch. History-Pope John XXIII
March 25	21	Ch. History-Pope John Paul II
April 1	No Class	Spring Break
April 8	22	Ch. History-Catholic Social Teachings
April 15	23	Help Grade Two Children-Eucharist Banners
April 22	No Class	Easter Break
April 29	24	Help Gr. Two Children-Eucharist Banners
May 6	25	RE Family Mass, 5pm - Church
May 13 (Last Class)	26	Rosary <b>Progress Reports go home</b>

**Grade 2 - Reconciliation & First Eucharist**

**Meeting #1 – Gr. 2 Children & Parents – Reconciliation Meeting (7-8:30pm)**

October 18, 2018 (Thursday - Church) or October 25, 2018 (Thursday – Church)

**Celebration of First Reconciliation – St. Hugo of the Hills Church (11:00am)**

January 12, 2019 (Saturday)

**Meeting #2 – Gr. 2 Children & Parents – Eucharist Meeting (7-8:30pm)**

February 28, 2019 (Thursday - Church) or March 7, 2019 (Thursday - Church)

**Celebration of First Eucharist – St. Hugo of the Hills Church**

May 4, 2019 (Saturday) 11:00am Mass (Does NOT fulfill Sunday Obligation)

May 5, 2019 (Sunday) 2:00pm Mass (Does fulfill Sunday Obligation)

*Practice for First Reconciliation and First Eucharist Celebrations  
will be during Class Time*

## **Grade 8 - Confirmation**

### **Meeting #1 – Gr. 8 Children & Parents – Confirmation Gifts Meeting (7-8:30pm)**

October 4, 2018 (Thursday - Church) or October 11, 2018 (Thursday - Church)

### **Gr. 8 Confirmation Retreats – St. Hugo of the Hills Parish Hall (1:00-4:45pm)**

October 27, 2018 (Saturday) or October 28, 2018 (Sunday)

### **Meeting #2 – Gr. 8 Children & Parents – Confirmation Rite Meeting (7-8:30pm)**

November 15, 2018 (Thursday - Church) or November 29, 2018 (Thursday - Church)

### **Gr. 8 Confirmation Interviews – St. Hugo of the Hills Parish Office**

January 8-11, 13, 2019 (Tuesday-Friday 4:00pm – 8:00pm) (Sunday 1:00pm - 5:00pm)

### **Celebration of Confirmation – St. Hugo of the Hills Church (11:00am)**

February 2, 2019 (Saturday)

*Practice for the Confirmation Celebration will be during Class Time*

**LITURGY OF THE WORD FOR CHILDREN (LWC)-2018-2019  
AGES 4 – GRADE 1**

**This program depends on the volunteer support of parents in our parish. Please call Mrs. Barbara Yugovich to volunteer as an LWC Facilitator at 248-642-6062.**

- Week 1.** September 9 (First Class)
- Week 2.** September 16
- No LWC September 23**
- Week 3.** September 30
- Week 4.** October 14
- Week 5.** October 21
- No LWC October 28-due to Confirmation Retreat**
- Week 6.** Nov. 4
- Week 7** Nov. 11 **(Meet in Choir Room)**
- Week 8** Nov. 18 **(Meet in Choir Room)**
  
- Week 9** Dec. 2
- Week 10** Dec. 9

**Sunday Mornings  
During the  
10:00 AM Mass  
In the  
Parish Hall B  
Or  
Other Location  
Noted**

**No LWC December 16, 23, 30, and January 6**

- Week 11** January 13
- Week 12** January 20 **(Meet in Choir Room)**
- Week 13** January 27
- Week 14** February 3
- Week 15** February 10
- Week 14** February 17
- Week 16** February 24
- Week 17** March 3
- Week 18** March 10 **(Meet in Choir Room)**
- Week 19** March 17
- Week 20** March 24

**No LWC April 1**

- Week 21** April 8
- Week 22** April 15 **(Meet in CGS/or Choir Room)**

**CATECHESIS OF THE GOOD SHEPHERD (CGS)-2018-2019  
KINDERGARTEN, GRADE 1, AND GRADE 2**

Grades One and Two Prerequisite: Child must have been in CGS in the 2017-2018 program. Kindergarten is limited to 10 students.

- Week 1:** September 30 (First Class)
- Week 2:** October 7
- Week 3:** October 14
- Week 4:** October 21
- Week 5:** November 4
- Week 6:** November 11
- Week 7:** November 18
- Week 8:** December 2
- Week 9:** December 9

**Sunday Mornings:**  
**Grade Two: 10:00am-11:00am**  
**Kindergarten: 11:15am-11:45am**  
**Grade One: 12 Noon-1:00pm**  
**In Christian's Room**  
 (Located across the hall from main Parish Office)

**Catechist: Mrs. Barbara Bacci Yugovich, PCL**  
 Materials provided with RE Tuition:  
*We Believe* Textbook, Pflaum Gospel Weeklies

**No CGS: December 16, 23 and 30, and January 6**

- Week 10:** January 13
- Week 11:** January 20
- Week 12:** January 27
- Week 13:** February 3
- Week 14:** February 10
- Week 15:** February 17
- Week 16:** February 24
- Week 17:** March 3
- Week 18:** March 10
- Week 19:** March 17
- Week 20:** March 24
- Week 20:** April 7
- Week 21:** April 14
- Week 22:** **April 21-Easter Sunday-No Classes**
- Week 23:** April 28
- Week 24:** **May 5-First Eucharist Mass-No Classes**
- Week 25:** May 12

## REQUIRED TRADITIONAL PRAYERS

---

### SIGN OF THE CROSS (GRADES K-1)

In the name of the Father, and the Son, and the Holy Spirit. Amen.

---

### ACT OF CONTRITION (GRADE 2)

My God, I am sorry for my sins with all my heart.  
In choosing to do wrong and failing to do good,  
I have sinned against you whom I should love above all things.  
I firmly intend, with your help, to do penance,  
To sin no more, and to avoid whatever leads me to sin.  
Our Savior, Jesus Christ, suffered and died for us.  
In His name, my God, have mercy.

---

### THE LORD'S PRAYER (GRADES 2-3)

Our Father, who art in heaven, hallowed be thy name.  
Thy kingdom come, thy will be done on earth as it is in heaven.  
Give us this day our daily bread and forgive us our trespasses,  
as we forgive those who trespass against us;  
and lead us not into temptation, but deliver us from evil. Amen.

---

### HAIL MARY (GRADES 2-3)

Hail Mary, Full of Grace, the Lord is with you!  
Blessed are you among women,  
and blessed is the fruit of your womb, Jesus.  
Holy Mary, Mother of God, pray for us sinners now  
and at the hour of death. Amen.

---

### APOSTLES CREED (GRADES 3-5)

I believe in God, the Father Almighty, Creator of Heaven and earth;  
and in Jesus Christ, His only Son Our Lord, who was conceived by the Holy Spirit,  
born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died, and was buried.  
He descended into Hell; the third day He rose again from the dead;  
He ascended into Heaven, and is seated at the right hand of God, the Father almighty;  
from there He will come to judge the living and the dead.  
I believe in the Holy Spirit, the holy Catholic Church, the communion of saints, the forgiveness  
of sins, the resurrection of the body and life everlasting. Amen.

## REQUIRED TRADITIONAL PRAYERS (CONTINUED)

### THE NICENE CREED (GRADES 6-8)

I believe in one God, the Father Almighty, maker of heaven and earth, of all things visible and invisible.

I believe in one Lord Jesus Christ, the Only Begotten Son of God, born of the Father before all ages. God from God, Light from Light, true God from true God, begotten, not made, consubstantial with the Father; through him all things were made.

For us men and for our salvation he came down from heaven, and by the Holy Spirit was incarnate of the Virgin Mary, and became man.

For our sake he was crucified under Pontius Pilate, he suffered death and was buried, and rose again on the third day in accordance with the Scriptures. He ascended into heaven and is seated at the right hand of the Father. He will come again in glory to judge the living and the dead and his kingdom will have no end.

I believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father and the Son, who with the Father and the Son is adored and glorified, who has spoken through the prophets.

I believe in one, holy, catholic and apostolic Church. I confess one Baptism for the forgiveness of sins and I look forward to the resurrection of the dead and the life of the world to come. Amen.

### THE LAYING ON OF HANDS PRAYER (GRADE 8)

All-powerful God, Father of our Lord Jesus Christ, by water and the Holy Spirit you freed your sons and daughters from sin and gave them new life. Send your Holy Spirit upon them to be their Helper and Guide. Give them the spirit of wisdom and understanding, the spirit of right judgement and courage, the spirit of knowledge and reverence. Fill them with the spirit of wonder and awe in your presence. We ask this through Christ our Lord. Amen.

**REQUIRED TRADITIONAL PRAYERS – COMPLETION SLIPS**

**SIGN OF THE CROSS (GRADES K-1) – FIRST SEMESTER**

Dear PCL,

My child, \_\_\_\_\_ Grade: \_\_\_\_\_ has learned how to make  
THE SIGN OF THE CROSS.

-----

**THE ACT OF CONTRITION (GRADES 2) – FIRST SEMESTER**

Dear PCL,

My child, \_\_\_\_\_ Grade: \_\_\_\_\_ has learned how to pray  
THE ACT OF CONTRITION.

-----

**THE LORD’S PRAYER (GRADES 2-3) – SECOND SEMESTER**

Dear PCL,

My child, \_\_\_\_\_ Grade: \_\_\_\_\_ has learned how to pray  
THE LORD’S PRAYER.

-----

**HAIL MARY (GRADES 2-3) – SECOND SEMESTER**

Dear PCL,

My child, \_\_\_\_\_ Grade: \_\_\_\_\_ has learned how to pray  
THE HAIL MARY.

-----



**REQUIRED TRADITIONAL PRAYERS – LEARNED SLIPS (CONTINUED)**

**THE APOSTLES CREED (GRADES 3-5)**

Dear PCL,

My child, \_\_\_\_\_ Grade: \_\_\_\_\_ has learned how to pray THE APOSTLES CREED.

-----

**THE NICENE CREED (GRADES 6-8)**

Signature of Catechist: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

-----

**THE LAYING ON OF HANDS PRAYER (GRADES 8)**

Signature of Catechist: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

-----

-----**Detach Here**-----

**PARENT(S) SIGNATURE(S) VERIFYING HAVING READ THIS HANDBOOK.**

**Please turn into Religious Education Office by November 26, 2018.**

I, \_\_\_\_\_, have read St. Hugo of the Hills Parish Faith Formation Handbook.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_