



South Oakland Shelter (SOS) at St. Hugo Sunday, July 29 to Sunday, August 5, 2018

Coordinated by St. Vincent de Paul Conference

The St. Hugo parish community will host the South Oakland Shelter from Sunday evening, July 29th through Sunday morning, August 5th. Volunteer and donation needs are shown below and descriptions are provided on the back. Housing, meals and events are held in the Parish Hall and St. Hugo School building.

Sign up online, in person after mass, contact a coordinator, or call (248)253-0675.

- (1) Sign up online at **SignupGenius** (tinyurl.com/sthugosos), also posted on the parish webpage, www.sthugo.org/143, and follow the link to **SignupGenius**.
- (2) Contact a Coordinator after mass or by email (see reverse side for contact information)

Service Opportunities	Number of Volunteers Needed Per Day							
	Sun 7/29	Mon 7/30	Tue 7/31	Wed 8/1	Thu 8/2	Fri 8/3	Sat 8/4	Sun 8/5
Set-up Sunday (10:00 am – 2:00 pm)	15							
Clean-up Sunday (8:00 am – 11:00 am)								12
Breakfast Cooks (6:00 am – 9:00 am)		4	4	4	4	4	4	4
Launder Kitchen Towels (Tues / Thurs)			1		1			
Dinner Cooks (5:00 pm – 9:00 pm)	8	8	8	8	8	8	8	
Evening Greeter (4:30 pm - 7:00 pm)	8	3	3	3	3	3	3	
Evening Activities – Early (5:00 pm – 6:30 pm)	4	4	4	4	4	4	4	
Evening Activities – Later (6:45 pm- 9:00 pm)	1	1	1	1	1	1	1	
Personal Services: Clothing Mending, Hair Cuts/styling, manicures (7:45 pm – 9:00 pm)	1	1	1	1	1	1	1	
1 st Overnight (9:00 pm - 1:00 am) – 1 male and 1 female host	2	2	2	2	2	2	2	
2 nd Overnight (1:00 am - 6:00 am) – 1 male and 1 female host		2	2	2	2	2	2	2
Early Morning Driver (6:00 am – 7:30 am)		4	4	4	4	4	4	4
Later Morning Driver (7:00 am – 8:30 am)		7	7	7	7	7	7	7
Early Evening Driver (4:30 pm – 5:30 pm)	7	7	7	7	7	7	7	
Later Evening Driver (5:30 pm – 6:30 pm)	3	3	3	3	3	3	3	
Donations: Individually Wrapped Snack Food and Beverage Donations for Lunch Bags – 35 of each per day		3	3	3	3	3	3	3
Donations: Evening snacks to serve before dinner for up to 35 guests	3	3	3	3	3	3	3	
Donations: Five Bags of Ice Per Day	1	1	1	1	1	1	1	
Donations: Cases of Bottled Water	2	2	2	2	2	2	2	

Monetary donations payable to **St. Hugo/SOS** can be mailed or delivered to the Parish Office, 2215 Opdyke Road, Bloomfield Hills, MI 48304. Thank you!

Donation and Volunteer Opportunities

Register at tinyurl.com/sthugosos, email the named coordinator or call (248)253-0675

Set-up Sunday – 7/30 (10:00 a.m. – 2:00 p.m)	Pick up mattresses and bedding from previous host site and set up the school for guests before they arrive. Set up the kitchen next to the Fr. Esper room for the week’s meal preparations. Liz Eagle (eagle_l1@denison.edu)
Clean-up Sunday - 8/6 (8:00 am – 11:00 a.m.)	Wipe down mattresses and bedding and prepare them for pick-up by the next host organization; mop and clean up occupied areas of the school. Pack up kitchenware for storage and donate or dispose leftover food and beverages. Liz Eagle (eagle_l1@denison.edu)
Breakfast Cooks (6:00 am – 9:00 am)	Set up, cook, and serve breakfast to our guests; visit and assist with send-off to their jobs or other daytime destinations. Pat Maicki (pat@drsistemas.com)
Launder Kitchen Towels (Tues/Thurs)	Pick up and launder 1 or 2 loads of kitchen towels for return the next day. Nancy Jo Brown (nancyjoandmason@att.net)
Dinner Cooks (5:00 pm – 9:00 pm)	Set up and serve dinner to our guests; visit with them as they enjoy their dinners. Guests appreciate the food and fellowship. Nancy Jo Brown (nancyjoandmason@att.net)
Evening Greeter (4:30 pm - 7:00 pm)	Before guests arrive, set up the evening snack. Greet, check-in, and make our guests feel welcome before dinner. Sue Ebbing (ebbing@comcast.net)
Evening Activities Two shifts (5:00 p.m. – 6:30 p.m. and 6:45 pm - 9:00 pm)	Evening activities like Bingo, crafts or karaoke have been hits with guests. Guests often need help with a résumé or interviewing skills. We are open to your ideas! Sue Ebbing (ebbing@comcast.net)
Personal Services: mending clothes, haircuts, manicures (7:45 pm – 9:00 pm)	Are you an experienced home seamstress? Do you have a portable sewing machine for simple repairs to clothing items? Are you a hair stylist, or manicurist? Sue Ebbing (ebbing@comcast.net)
1 st Overnight (9:00 pm to 1:00 am) 2 nd Overnight (1:00 am to 6:00 am)	Overnight hosts visit with guests during the early evening and provide for comfort and security of guests during the night. This is a quiet time with few duties, but critical to the program. Hosts serve in teams, one male and one female, and do minor clean-up and set-up for the next day’s activities, including lunch and breakfast preparation. Email Suzanne Johnson (skarazim@comcast.net)
Early AM Driver (6:00 am – 7:30 am) Later AM Driver (7:00 am – 8:30 am)	Drivers take guests to various destinations for the day, including their workplace, the Royal Oak Transit station, the Public Library or to the SOS facility in Lathrup Village. Audrey Eagle (audrey.eagle@comcast.net)
Early PM Driver (4:30 pm – 5:30 pm) Later PM Driver (5:30 – 6:30 pm)	Drivers pick up small groups of guests at SOS center in Lathrup Village and transport them to St. Hugo for the evening. Audrey Eagle (audrey.eagle@comcast.net)
Donations: Snack Food, Beverages, Ice and Bottled Water	We need individually packaged items for bag lunches (fruit, snacks, beverages, desserts) and healthy snacks to serve before dinner. Deliver them in advance or the late afternoon to the school, before the guests arrive. Sue Ebbing (ebbing@comcast.net)

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